

**MINUTES FOR DAWSON CITY COUNCIL REGULAR MEETING
FEBRUARY 7, 2023 @6:00 P.M.
114 N. MAIN ST. DAWSON, TX. 76639**

MAYOR SANDERS CALLED THE MEETING TO ORDER AT 6:09 P.M.

PRESENT AT THIS MEETING WERE: STEPHEN SANDERS, DARRELL STEVENSON, AARON HOGUE, BARBARA KELEY, MATTHEW MACHNER. DOUG WOODS ABSENT MEDICAL REASONS. EMPLOYEE PRESENT: RONDA FRANKS, CHRIS FOLEY, SCOTT SYKORA. SPECIAL GUEST WERE: TYLER CREAMER WITH HAYTER ENGINEERING, EDDIE MOORE, AND VICKIE PIERCE.

TYLER CREAMER OF HAYTER ENGINEERING TO DISCUSS THESE NEW GRANTS WE ARE APPLYING FOR AND WATER STUDY. WATER MODEL CREATED VERIFY METER COUNT.

DISCUSS AND POSSIBLY ACT UPON **DWSRF 2024** APPLICATION. WE HAVE ALREADY DONE 2022 AND 2023. TYELR ADVISED TO WAIT A YEAR BEFORE APPLYING AGAIN. THE APPLICATION IS

ALWAYS DUE IN MARCH OF EACH YEAR. CONTACT HEATHER O'KEEFE AND LET HER KNOW NOT TO ROLL OVER PIF FOR 2024.

WATER DEPARTMENT REPORT

MIKE WILL HAVE CLASS D WASTEWATER LICENSE AS SOON AS HE TAKES TEST AND PASSES.

DISCUSS AND POSSIBLY ACT UPON **REPAIRS TO THE ROOF ON CITY HALL**. DISCUSS WARRANTY ISSUES AND GIVE QUOTES FROM VENDOR. CHRIS REPORTED THERE ARE SEVERAL LEAKS IN THE ROOF. COMPANY THAT DID THE ROOF IN PAST IS NOW OUT OF BUSINESS AND WILL NOT HONOR THE 7 YEAR WARRENTY. CHRIS SAID HE WOULD GET WITH BRADLEY FIFE AND CHARKEY ABOUT USING DUROMAX SOLID SHEET ON ROOF AND GET PRICING. **PUT ON MARCH AGENDA**

GIVE COUNCIL A COPY OF **CURRENT EMPLOYEE HANDBOOK** AND A COPY OF THE **REVISED EMPLOYEE HANDBOOK**. REQUEST THEY REVIEW IT AND ANY CHANGES. MAKE NOTE AND RETURN TO CHRIS AT MARCH MEETING. CHRIS WEILL THEN CORRECT ANY CHANGES AND SUBMIT TO CITY ATTORNEY FOR **APPROVAL**. WILL BRING BACK IN APRIL MEETING FOR COUNCIL TO APPROVE AND PUT IN PLACE.

GENERATOR UPDATES GOOD ON PUMPS AT WATER PLANT. TCEQ WON'T SAY WHAT SIZE GENERATOR NEEDED. ON HOLD UNTIL WATER STUDY IS COMPLETE NEED TO TALK TO AN ELECTRICAL ENGINEER.

DISCUSS AND POSSIBLY ACT UPON APPROVAL FOR **\$540.00 FOR A DISCONENECT FOR THE POWER AT THE POLE BARN** SO Oncor WILL RUN POWER TO IT. 800 AMPS **MATTHEW** MADE A MOTION TO APPROVE THE DISCONNECT AT POLE BARN FOR \$540.00. **BARBARA** SECONDED THE MOTION, ALL IN-FAVOR MOTION PASSED.

DISCUSS AND POSSIBLY ACT UPON **MATERIAL \$372.11 TO REPLACE WALL IN BETWEEN CHRIS OFFICE AND SHOP**. TOP OF WALL IS LEANING AND THERE IS NO INSULATION AND IT'S HARD TO REGULATE THE TEMPERATURE IN CHRIS' OFFICE. **AARON** MADE A MOTION TO APPROVE REPLACING THE WALL IN CHRIS OFFICE FOR \$372.11. **BARBARA** SECONDED THE MOTION, ALL IN-FAVOR MOTION PASSED.

POLICE DEPARTMENT REPORT PRESENT TO COUNCIL IN MARCH: TO TALK TO ANIMAL SHELTERS WHEN PEOPLE COME IN FOR WATER SERVICE TO ALSO FILL OUT QUESTIONAIRE FOR DOGS AND SHOW SHOT RECORDS AND PICTURES.

DISCUSS AND POSSIBLY ACT UPON **CHIEF SYKORA PURCHASING AR RIFLE** FROM CITY POLICE DEPT. COUNCIL ADVISED THE CHIEF TO CHECK ON **GUN SAFE** AND PUT ON **MARCH AGENDA**.

DISCUSS AND POSSIBLY ACT UPON **AMENDED PROCEDURES FOR PUBLIC EVENTS** MOVED UP FROM OLD BUSINESS CHANGE TO PRIZES **MATTHEW** MADE A MOTION TO APPROVE WITH THE SPELLING CHANGE FROM PUBLIC TO PRIZES. **DARRELL** SECONDED THE MOTION, ALL IN-FAVOR MOTION PASSED.

DISCUSS AND POSSIBLY ACT UPON **PUBLIC FUNDS AND INVESTMENT TRAINING FEBRUARY 9 & 10** IN WACO FOR RONDA CLASS IS \$120.00 PER DAY THIS IS A REQUIRED CLASS FOR RONDA **DARRELL** MADE A MOTION FOR RONDA TO GO TO THE CLASS. **BARBARA** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

DISCUSS AND POSSIBLY ACT UPON A **PROGRAM CALL TEXTMYGOV** GIVES THE CITY THE ABILITY TO SEND OUT MASS TEXT MESSAGES TO CITIZENS **RONDA TO CONTACT ERIC MEYERS** CONCERNING EVERBRIDGE. **PUT ON MARCH AGENDA**

DISCUSS AND POSSIBLY ACT ON **BULK WATER AGREEMENT** REVISED. **BARBARA** MADE A MOTION TO RAISE THE APPLICATION FEE TO \$45.00. **DARRELL** SECONDED THE MOTION, ALL IN-FAVOR MOTION PASSED.

DISCUSS AND POSSIBLY ACT UPON **WATER BILLS DELAY** DUE TO WEATHER. **AARON** MADE A MOTION TO MOVE DUE DATE TO 20TH DUE TO WEATHER. **BARBARA** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

MUNICIPAL COURT REPORT FOR DECEMBER 2022 THE COURT **COLLECTED \$3585.60, CITY \$2212.00 AND STATE \$1373.50.**

LET COUNCIL KNOW **THAT THE 1ST SCHOOL I CAN GET MARILYN INTO FOR NEW CLERKS IS JULY 10-14, 2023** IN AUSTIN SHE BEGAN HER **INCODE TRAINING** ON FEB. 3 & 16. **TABLE UNTIL MARCH** MEETING.

APPROVE **MINUTES** OF THE **JANUARY 03, 2023** REGULAR COUNCIL MEETING **DARRELL** MADE A MOTION TO APPROVE MINUTES. **AARON** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

APPROVE **MINUTES** OF THE **JANUARY 12, 2023** SPECIAL CALLED MEETING **DARRELL** MADE A MOTION TO APPROVE MINUTES. **MATTHEW** SECONDED THE MOTION, ALL IN-FAVOR MOTION PASSED.

APPROVE **FINANCIAL REPORT**. **AARON** MADE A MOTION TO APPROVE THE FINANCIAL REPORT. **DARRELL** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

APPROVE **PAYING OF THE BILLS** SUBJECT TO INSPECTION **AARON** MADE A MOTION TO APPROVE THE BILLS. **BARBARA** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

OLD BUSINESS

DISCUSS AND POSSIBLY ACT UPON WHAT WE **WANT TO DO WITH THE TDEM GRANT TABLED 9/7/22** DEADLINE IS FOUR YEARS FROM AWARD OF GRANT.

COMMENTS FROM CITIZENS

ADJOURN MEETING AARON MADE A MOTION TO ADJOURN MEETING DUE TO NO FURTHER BUSINESS TO DISCUSS. **DARRELL** SECONDED THE MOTION ALL IN FAVOR MOTION PASSED.

STEPHEN, SANDERS MAYOR

RONDA FRANKS CITY SECRETARY